



# Project Manager (Science, Policy and Partnerships)

<b>Job Title:</b>	<b>Project Manager (Science, Policy and Partnerships)</b>
<b>Salary:</b>	<b>£31,391</b>
<b>Contract:</b>	<b>Fixed Term. Full time (37.5 Hours per week). 1 Year contract from start date. Possibility of extension dependent on funding.</b>
<b>Location:</b>	<b>Flexible. Home/Flexible working encouraged wherever needed.</b>
<b>Start Date:</b>	<b>1<sup>st</sup> September 2022. (This is negotiable).</b>

## Job Definition

This is a flexible and rewarding role for an ambitious individual with a keen interest in playing a key role in shaping the future of the Clyde Fishing Industry and the Clyde Coastal Communities.

The Projects Manager (Science, Policy and Partnerships) will engage with scientists, marine stakeholders, Scottish Government, National Government and local authorities to fundraise, develop and lead on new impartial research which will help to shape the future of the Clyde Fishing Industry.

## Key Responsibilities

- Identifying and researching areas for scientific development.
- Identifying and securing funding for science-focused projects.
- Developing and leading on new science-focused projects.
- Building new and positive partnerships with scientists, marine stakeholders, Scottish Government, National Government and local authorities.
- Leading on campaign work to effectively convey the results of science projects. This will include writing reports, dealing with press, public campaigns etc.
- Working closely with the rest of the CFT team, assisting with general work when required.

## Organisational Relationship

The post-holder will report to the Executive Secretary and Trustees.

The post-holder will also work closely with existing Clyde Fishermen's Trust employees and external training providers.

## Person Specification

	Essential requirements	Desirable requirements
<b>Relevant Experience</b>	<ul style="list-style-type: none"> <li>• Experience in monitoring, reporting and keeping accurate records.</li> <li>• Experienced in securing 5-figure grants.</li> <li>• Experience in researching, developing and leading on marine science projects.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in working within or alongside the fishing/seafaring/marine industries.</li> </ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"> <li>• Ability to write clear, concise and accurate reports.</li> <li>• Proven record of dealing with various groups (such as the public, government, press etc)</li> <li>• Excellent interpersonal skills.</li> <li>• Possession of high IT skills. and the ability to use all components of the Microsoft Office package. (Knack/Excel/WordPress/ Google drive)</li> <li>• Ability to work with minimum supervision: prioritising workload effectively to meet tight deadlines.</li> <li>• Ability to work remotely.</li> <li>• Experience of organising and conducting virtual meetings through platforms such as Zoom and Microsoft Teams.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in report writing</li> <li>• Knowledge and understanding of the Clyde Fishing industry.</li> </ul>
<b>Education / Training Requirements</b>	<ul style="list-style-type: none"> <li>• BA Degree (or demonstrable equivalent work experience) in a relevant field (Marine Science, Policy etc.)</li> </ul>	<ul style="list-style-type: none"> <li>• Masters Degree or above in a relevant field (Marine Science, Policy etc.)</li> </ul>